

## **Checklist for**

### **Power of Attorney**

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**Note : Take a printout of this checklist form and tick the documents enclosed in your application, put your name, signature and date at the bottom**

- To be submitted in the prescribed format
- The Applicant has to come in person with his Original Passport and its copy
- Original Resident card and copy
- The applicant is required to sign, date, and write their recent passport number on all pages of the Power of Attorney. It is advised that the applicant retains a photocopy of the completed document. Please ensure that the signature on the Power of Attorney matches the name and signature in the passport.
- Presence and signature of the witness are mandatory for execution of the Power of Attorney. The witness must appear at the center in person and present their original passport and resident card.

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**Name :**

**Signature :**

**Date :**